



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Joel Brennan, Secretary
Naomi De Mers, Division Administrator

September 17, 2019

Ginny Brost, Clerk
City of Medford
639 South Second Street
Medford, WI 54451

RECEIVED

SEP 18 2019

CITY OF MEDFORD

Re: Lease Number 445-055 Third Renewal

Dear Ms. Brost,

Please be advised that we are exercising the third 1-year renewal option included in the lease covering the space occupied by the Department of Workforce Development in the building located at 639 South Second Street in the City of Medford, Wisconsin. This option is to cover the period from January 1, 2020 to December 31, 2020 at the initial monthly rental rate of \$300.00.

Please sign, date and return the original of this letter to my attention as acknowledgment of the foregoing. Keep a copy for your records. Also, fill out the attached Lessor/Tenant Contact List and return with this signed letter. If you have any questions, please contact me by phone at (608) 266-8183 or by e-mail at gary.mohoney@wisconsin.gov.

Sincerely,

Gary Mohoney
Real Estate Transaction Manager
Lease Administration
Bureau of Real Estate Management

Lessor: City of Medford

The foregoing is approved this _____ day of _____, 2019.

By: _____

Print Name & Title: Michael Wellner, Mayor

cc: Sean Quinn, DWD
File No. 445-055

Attachment—Lessor/Tenant Contact List