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## Memo

**To:** Common Council Members  
**From:** Robert Christensen  
**Date:** December 11, 2019  
**Re:** 2020 Shared Ride Taxi Bid Results

The City of Medford Shared Ride Taxi contract expires at the end of this month. We have bid out the 2020-25 contracts for service with the bids due on November 11, 2019. The City received only one bid.

On November 19<sup>th</sup>, the Taxi Selection Committee met and reviewed and scored the bid from Brown Cab Service, Inc. The Committee requested that Brown Cab be sent a request for their Final and Best Offer. We received their response and they decided to not adjust their offer.

The Committee then reviewed this response and an email received from Brown Cab regarding hours of operation on Sundays and Fridays, and the number of cars available during the first hour of operation on Monday – Friday. Based on this email, the Committee decided to make the changes suggested by Brown Cab to improve the effectiveness of the service by reducing hours of service and to lower the total operating cost.

Based on these decisions, I am moving forward with the finalization of the contract to approve Brown Cab to be our service provider for 2020.

Please see me if you have any questions.